

# CONFIDENTIAL HEALTH INFORMATION

Eddy Chiropractic Clinic Inc.  
443 Highland Ave  
Williamstown, WV 26187  
304-375-6000

Please allow our staff to photocopy your driver's license and insurance details.  
All information you supply is confidential. We comply with all federal privacy standards.  
Please print clearly.

Today's Date (MM/DD/YYYY)

Have you consulted a chiropractor before?

No  Yes When?

Whom may we thank for referring you?

If so, whom?

Gender

Male  Female

Your Last Name

Your Social Security Number

Your First Name

Your Middle Name (or Initial)

Birth Date (MM/DD/YYYY)

Marital Status

Single  Married  Divorced  
 Widowed  Separated

Address

City

State/Province

ZIP/Postal Code

Home Phone

Spouse's Name

Email Address

Cell Phone

Child's Name and Age

Emergency Contact

Phone

Child's Name and Age

Your Occupation

Child's Name and Age

Your Employer

May we contact you at work?

Yes  No

Address

State/Zip

Phone

Preferred method of contact?

Home Phone  Cell Phone  
 Work Phone  Email

## PRIMARY INSURANCE INFO

Insured's Last Name

Birth Date (MM/DD/YY)

Insured's Social Security #

Insured's First Name

Middle Name (or Initial)

Who carries this policy?

Self  Spouse  Parent

## SECONDARY INSURANCE INFO

Insured's Employer

Employer's Phone

Insured's Last Name

First Name

Middle Initial

Birth Date

Social Security #

Address

City

State/Province

ZIP/Postal Code

Relationship to patient

CONFIDENTIAL HEALTH INFORMATION

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**21. Activities of Daily Living**

How does this condition currently interfere with your life and ability to function?

	No Effect	Mild Effect	Moderate Effect	Severe Effect		No Effect	Mild Effect	Moderate Effect	Severe Effect
Sitting	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Grocery shopping	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Rising out of chair	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Household chores	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Standing	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Lifting objects	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Walking	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Reaching overhead	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Lying down	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Showering or bathing	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Bending over	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Dressing myself	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Climbing stairs	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Love life	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Using a computer	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Getting to sleep	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Getting in/out of car	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Staying asleep	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Driving a car	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Concentrating	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Looking over shoulder	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Exercising	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Caring for family	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Yard work	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

22. What is the major stressor in your life? \_\_\_\_\_ 23. How much sleep do you average per night? \_\_\_\_\_ Hours

24. What is the type and approximate age of your mattress and pillow? \_\_\_\_\_ 25. What is your preferred sleeping position? \_\_\_\_\_

26. Describe your typical eating habits:  Skip breakfast  Two meals a day  Three meals a day  Snacking between meals

27. What would be the most significant thing that you could do to improve your health? \_\_\_\_\_

28. In addition to the main reason for your visit today, what additional health goals do you have? \_\_\_\_\_

**Acknowledgements**

To set clear expectations, improve communications and help you get the best results in the shortest amount of time, please read each statement and initial your agreement.

Initials \_\_\_\_\_ I instruct the chiropractor to deliver the care that, in his or her professional judgement, can best help me in the restoration of my health. I also understand that the chiropractic care offered in this practice is based on the best available evidence and designed to reduce or correct vertebral subluxation. Chiropractic is a separate and distinct healing art from medicine and does not proclaim to cure any named disease or entity.

Initials \_\_\_\_\_ I may request a copy of the Privacy Policy and understand it describes how my personal health information is protected and released on my behalf for seeking reimbursement from any involved third parties.

Initials \_\_\_\_\_ I realize that an X-ray examination may be hazardous to an unborn child and I certify that to the best of my knowledge I am not pregnant. Date of last menstrual period (MM/DD/YYYY): \_\_\_\_\_

Initials \_\_\_\_\_ I grant permission to be called to confirm or reschedule an appointment and to be sent occasional cards, letters, emails or health information to me as an extension of my care in this office.

Initials \_\_\_\_\_ I acknowledge that any insurance I may have is an agreement between the carrier and me and that I am responsible for the payment of any covered or non-covered services I receive.

Initials \_\_\_\_\_ To the best of my ability, the information I have supplied is complete and truthful. I have not misrepresented the presence, severity or cause of my health concern.

**\*CONSENT TO TREAT A MINOR CHILD**

Initials \_\_\_\_\_ I hereby authorize the doctors and assistants at EDDY CHOROPRACTIC, Inc. to administer care as deemed necessary to my (son / daughter) \_\_\_\_\_

If the patient is a minor child, print child's full name: \_\_\_\_\_

Signature \_\_\_\_\_

Date (MM/DD/YY) \_\_\_\_\_

**CONSENT TO USE AND DISCLOSE OF HEALTH INFORMATION**

By signing this form, you are granting consent to Eddy Chiropractic Clinic Inc. to use and disclose your protected health information for the purposes of treatment, payment and health care operations. Our Notice of Privacy Practices (NPP) provides more detailed information about how we may use and disclose this protected health information. You have a legal right to review our Notice of Privacy Practices before you sign this consent, and we encourage you to read it in full.

Our Notice of Privacy Practices is subject to change. If we change our notice, you may obtain a copy of the revised notice by contacting us at (304) 375.6000. You have a right to request that we restrict how we use and disclose your protected health information for the purposes of treatment, payment, or health care operations. We are not required by law to grant your request. However, if we do decide to grant your request, we are bound by our agreement.

You have the right to revoke this consent in writing, except to the extent we already have used or disclosed your protected health information in reliance on your consent.

**Authorization to Leave Messages with Household Members/Answering Machine**

From time to time, it is necessary for representatives of Eddy Chiropractic Clinic Inc. to leave messages for patients. The purposes of these messages are to notify the patient that the doctor would like to discuss results, or to ask a patient to call Eddy Chiropractic Clinic, INC regarding an issue or concern, or to cancel/reschedule an appointment. At no time will a representative of Eddy Chiropractic Clinic discuss your medical circumstances or condition without your consent. The purpose of this consent is to leave messages with members of your household or on your answering machine. You have the right to revoke this consent, in writing, except where we have already made disclosures in reliance on your prior consent.

Preferred phone number to be contacted: ( \_\_\_\_\_ ) \_\_\_\_\_

\_\_\_\_\_ approval to leave a message with detailed information

\_\_\_\_\_ leave a message with call back number ONLY

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Patient Name (Please Print)

.....  
**HIPAA FORM**

If you would like the option of being able to have your spouse, parent, or other individual to discuss your account with us please fill in the form below and sign. If our office does not have signed permission by you, we will be unable to honor any request for information from any of these parties. You have the right to revoke this consent in writing, except to the extent we already have used or disclosed your protected health information in reliance on your consent.

**Names authorized on account (list relationship), if no one is authorized, write N/A below, mark No Consent.**

Name: \_\_\_\_\_ Relationship to Patient: \_\_\_\_\_

Name: \_\_\_\_\_ Relationship to Patient: \_\_\_\_\_

Name: \_\_\_\_\_ Relationship to Patient: \_\_\_\_\_

<input type="checkbox"/> Medical only
<input type="checkbox"/> Financial only
<input type="checkbox"/> All
<input type="checkbox"/> No Consent

\_\_\_\_\_  
Patient Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Patient Name (print please)

## AUTHORIZATION FOR RELEASE OF INFORMATION

Patient Name: \_\_\_\_\_

Patient Date of Birth: \_\_\_\_\_

SS Number: \_\_\_\_\_

I authorize the use and disclosure of the above individual's health information as described below.

The following individual or organization is authorized to make the PHI disclosure.

\_\_\_\_\_  
Physician/Facility

\_\_\_\_\_  
Address

The type and amount of information to be used or disclosed is as follows (include dates where appropriate):

- |   |                                  |   |
|---|----------------------------------|---|
| <input type="checkbox"/> All medical records              | from (date _____ to (date) _____ | <input type="checkbox"/> All dates of service |
| <input type="checkbox"/> Most recent history and physical |                                  |   |
| <input type="checkbox"/> Most recent discharge summary    |                                  |   |
| <input type="checkbox"/> Office visits                    | from (date _____ to (date) _____ |   |
| <input type="checkbox"/> Laboratory results               | from (date _____ to (date) _____ |   |
| <input type="checkbox"/> X-ray and imaging reports        | from (date _____ to (date) _____ |   |
| <input type="checkbox"/> X-ray and imaging disc           | from (date _____ to (date) _____ |   |
| <input type="checkbox"/> Consultation reports             | from (date _____ to (date) _____ |   |
| <input type="checkbox"/> Other _____                      |                                  |   |

I understand that the information in my health record may include information relating to sexually transmitted disease, acquired immunodeficiency syndrome (AIDS), or human immunodeficiency virus (HIV). It may also include information about behavioral or mental health services, and/or treatment for alcohol and drug abuse.

This information may be disclosed to and used by the following individual organizations:

**Eddy Chiropractic Clinic Inc.**  
**443 Highland Avenue, Williamstown, WV 26187**  
**Phone: (304) 375.6000 Fax: (304)375.6043**

The use or disclosure for which this request is made is: Review of medical records for diagnosis and/or treatment.

I understand that I may revoke this authorization at any time. I understand if I revoke this authorization I must do so in writing and present my written revocation to Eddy Chiropractic Clinic. I understand the revocation will not apply to information that has already been released in response to this authorization. I understand the revocation will not apply to my insurance company when the law provides my insurer with the right to contest a claim under my policy. ***This authorization will expire one year from the date signed.***

I understand that authorizing the disclosure of this individually identifiable health information (PHI) is voluntary. I can refuse to sign this authorization. I need not sign this form in order to assure treatment. I understand I may inspect or copy the information to be used or disclosed. I understand that, if the organization authorized to receive my PHI is not a health plan or health care provider, the released PHI disclosure of information carries with it the potential for an unauthorized redisclosure, and the information may not be protected by federal privacy regulations.

I hereby authorize the use or disclosure of my PHI as described below.

\_\_\_\_\_  
Signature of patient or patient's legal representative (Form MUST be completed before signing.)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed name of patient's representative:

\_\_\_\_\_  
Relationship to the patient:



# EDDY CHIROPRACTIC CLINIC, INC.

Exercise Wellness Center

Dr. Steven L. Eddy

443 Highland Ave., Williamstown, WV 26187 • (304) 375-6000 • Fax (304) 375-6043

## GOOD FAITH ESTIMATE & FINANCIAL RESPONSIBILITY WAIVER

In this office, our major concern is to assist you in maintaining overall good health. As a patient with insurance coverage, you should be aware that insurance policies can vary greatly in terms of coverage, limitations, covered services and referral requirements. **We strongly recommend that each patient contact his/her own insurance company to verify their individual coverages.** Per our contract with your insurance carrier, it is required that you, the patient, be personally responsible for the payment of your deductibles/copays/co-insurance and charges that may exceed your coverage, prior to receiving treatment.

***If at any time you fail to present our office with your current insurance card(s), fail to secure any necessary referral to be seen in our office, do not have current authorization on record for treatment in our office, exceed visit limitations, or receive non-covered services, the charges incurred will become your responsibility.***

Please refer to the list below for the pricing of common services offered in our office so that you are aware of what charges will apply in the event you are responsible. This is not a complete list of services/supplies, pricing can be obtained from any of our staff should you have further concerns.

SERVICES		STANDARD CHARGES (Insurance)	CHUSA DISCOUNT (\$49 enrollment fee)	PATIENT OPTIONS (no enrollment fee - 1/1/22)
Examinations	99202/99212	\$90.00/\$80.00	\$75.00/\$65.00	\$75.00/\$65.00
Detailed Examinations	99203/99213	\$140.00/\$115.00	(Worker's Compensation & Personal Injuries)	
X-rays	Multiple codes	\$110.00 and up	\$30.00 per view taken	\$30.00 per view taken
Spinal Manipulation	98940/98941/98942	\$50.00/\$60.00/\$70.00	\$40.00	\$40.00
Electrical Stim.	97014	\$35.00	\$20.00	\$20.00
Ultrasound	97035	\$35.00	\$20.00	\$20.00
Cold Laser	97039	\$35.00	\$20.00	\$20.00
Extremity Manipulation	98943	\$50.00	\$35.00	\$35.00

Charges may vary based on your diagnosis determined upon your visit. Our staff will be happy to assist you with any questions you may have about your insurance benefits.

**I have read and agree to receive the care recommended and accept financial responsibility for services provided.**

\_\_\_\_\_  
Patient Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Witness Signature

\_\_\_\_\_  
Date

## **PLEASE KEEP FOR YOUR INFORMATION**

### **Med Pay Information**

**A lot of people have medical benefits (MedPay) included in their automobile policies, and don't realize the benefits of using it. Our office highly recommends that you use your medpay coverage, if you have it, in the event that you've been injured in an automobile accident, regardless of who was at fault.**

**Here are 5 major reasons why we recommend that you utilize your medpay.**

- 1. Medpay is like health insurance - using it does not cause your rates to increase. If your rates increase it is not because you filed your medpay, it is due to other circumstances not affiliated with your medical claim.**
- 2. Filing your medpay doesn't relieve the other party from having to pay in full for your loss. Medpay simply makes payments for your medical bills on your behalf as you receive treatment and then collects the money owed to your insurance company from the at fault insurance company upon settlement of your claim. Secondly, if the other drivers liability insurance refuses to make payment to you for whatever reason, filing your medpay will help to ensure that you are not left with all of the medical bills to pay out of your pocket.**
- 3. If you have medpay coverage and choose not to file it, then you are paying for an option every month on your premium, but not receiving any benefits.**
- 4. As long as our office is filing your medpay and your insurance company is continuing to cover your charges, you will not be required to make payments out of your pocket on your personal injury account in our office.**
- 5. Let your insurance company work for you; by involving your insurance company, even when the accident was not your fault, you ensure that there is someone else helping look out for your best interest.**

**Please be aware that it is our desire to provide you with the best care available for your condition and to assist you in maintaining overall good health. We will be happy to assist you in answering any questions you may have and explaining to you all options that are available in a personal injury claim.**

# VEHICLE ACCIDENT INFORMATION

## PATIENT INFORMATION

Date \_\_\_\_\_

Patient Name \_\_\_\_\_

Date of Accident \_\_\_\_\_ Time of Accident \_\_\_\_\_  a.m.

p.m.

Please describe the accident in your own words: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Were you the:  Driver  Front Passenger  Rear Passenger  Pedestrian How many people were in the accident vehicle? \_\_\_\_\_

## ACCIDENT SITE

Road/Street Name \_\_\_\_\_

City/State \_\_\_\_\_

Nearest intersection with road/street \_\_\_\_\_

Driving conditions  Dry  Wet  Icy  Other \_\_\_\_\_

Which direction were you headed? \_\_\_\_\_

Speed you were traveling? \_\_\_\_\_

## IMPACT

Did your car impact another vehicle?  Yes  No

Did your car impact a structure?  Yes  No

If yes, explain \_\_\_\_\_

Did any part of your body strike anything in the vehicle?

Yes  No If yes, explain \_\_\_\_\_

Was impact from :

Front  Rear  Left  Right  Other \_\_\_\_\_

At the time of impact were you:

Looking straight ahead  Looking to the right

Looking to the left  Looking down

Looking up

Were both hands on the steering wheel?  Yes  No

If no, which hand was on the wheel?  Right  Left

Was your foot on the brake?  Yes  No

If yes, which foot was on the brake?  Right  Left

Were you:  Surprised by impact  Braced for impact

## VEHICLE

Make and model of vehicle you were in: \_\_\_\_\_

Were you wearing a seatbelt?  Yes  No

If yes, what type?  Lap  Shoulder

Was vehicle equipped with airbags?  Yes  No

If yes, did it/they inflate properly?  Yes  No

Did your seat have a headrest?  Yes  No

If yes, what was the position of the headrest?

Low  Midposition  High

## OTHER VEHICLE

(if applicable)

Make and model of other vehicle \_\_\_\_\_

Which direction was other vehicle headed? \_\_\_\_\_

Speed other vehicle was traveling \_\_\_\_\_

## POLICE

Did the police come to the accident site?  Yes  No

Were there any witnesses?  Yes  No

Was a police report filed?  Yes  No

Was a traffic violation issued?  Yes  No

If yes, to whom? \_\_\_\_\_

## PATIENT CONDITION

Were you unconscious immediately after the accident?  Yes  No If yes, for how long? \_\_\_\_\_

Please describe how you felt immediately after the accident:

\_\_\_\_\_  
\_\_\_\_\_

## TREATMENT

Did you go to the hospital?  Yes  No

When did you go?  Immediately after accident  Next day  2 days or more after the accident

How did you get to the hospital?  Ambulance  Private transportation

Name of hospital \_\_\_\_\_ Name of doctor \_\_\_\_\_

Diagnosis \_\_\_\_\_

Treatment received \_\_\_\_\_

X-rays taken \_\_\_\_\_

## SYMPTOMS/INJURIES

Have you been able to work since this injury?  Yes  No How many work days have you missed? \_\_\_\_\_

Prior to the injury were you able to work on an equal basis with others your age?  Yes  No

If you have had any of the following symptoms since your injury, please  check:

- |  |   |  |
|--|---|--|
| <input type="checkbox"/> Arm/shoulder pain | <input type="checkbox"/> Feet/toe numbness    | <input type="checkbox"/> Neck pain           |
| <input type="checkbox"/> Back pain         | <input type="checkbox"/> Hand/finger numbness | <input type="checkbox"/> Neck stiff          |
| <input type="checkbox"/> Back stiffness    | <input type="checkbox"/> Headaches            | <input type="checkbox"/> Shortness of breath |
| <input type="checkbox"/> Chest pain        | <input type="checkbox"/> Irritability         | <input type="checkbox"/> Sleep difficulty    |
| <input type="checkbox"/> Dizziness         | <input type="checkbox"/> Jaw problems         | <input type="checkbox"/> Stomach upset       |
| <input type="checkbox"/> Ear buzzing       | <input type="checkbox"/> Leg pain             | <input type="checkbox"/> Tension             |
| <input type="checkbox"/> Ear ringing       | <input type="checkbox"/> Memory loss          | <input type="checkbox"/> Vision blurred      |
| <input type="checkbox"/> Fatigue           | <input type="checkbox"/> Nausea               |  |

Is this condition getting progressively worse?  Yes  No  Unknown

Mark an X on the picture where you continue to have pain, numbness, or tingling.

Rate the severity of your pain on a scale from 1 (least pain) to 10 (severe pain) \_\_\_\_\_

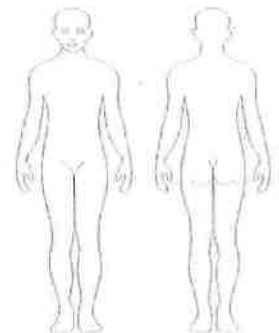
Type of pain:  Sharp  Dull  Throbbing  Numbness  
 Aching  Shooting  Burning  Tingling  
 Cramps  Stiffness  Swelling  Other \_\_\_\_\_

How often do you have this pain? \_\_\_\_\_

Is it constant or does it come and go? \_\_\_\_\_

Does it interfere with your:  Work  Sleep  Daily Routine  Recreation

Movements that are painful to perform:  Sitting  Standing  Walking  
 Bending  Lying Down



To the best of my knowledge, the above information is complete and correct. I understand that it is my responsibility to inform my doctor if I, or my minor child, ever have a change in health.

\_\_\_\_\_  
Signature of Patient, Parent, Guardian or Personal Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Please print name of Patient, Parent, Guardian or Personal Representative

\_\_\_\_\_  
Relationship to Patient

# PERSONAL INJURY INFORMATION QUESTIONNAIRE

Patient Name: \_\_\_\_\_

Date of Accident: \_\_\_\_\_

1. Name of your automobile insurance company: \_\_\_\_\_

Name & phone # of your agent: \_\_\_\_\_

Name of policyholder: \_\_\_\_\_

Policy #: \_\_\_\_\_ Full Coverage / Liability Only (circle one)

Have you reported this accident to your insurance company? **YES NO** (circle one)

Have you opened a medical payment (MedPay) account with your insurance company?

**YES NO** (circle one) if **YES**, MedPay amount \$ \_\_\_\_\_

Claim#: \_\_\_\_\_

Address to send claims: \_\_\_\_\_

\_\_\_\_\_

2. Name of your health insurance company? \_\_\_\_\_

(Please give us a copy of your insurance card if you would like us to bill them)

3. Have you retained an attorney regarding this accident? \_\_\_\_\_

Attorney's name & phone #: \_\_\_\_\_

4. Name of at-fault party's insurance company? \_\_\_\_\_

Name of policyholder: \_\_\_\_\_

Name & phone # of the adjuster handling claim: \_\_\_\_\_

\_\_\_\_\_

Claim #: \_\_\_\_\_

Have you settled with this company yet? **YES NO** (circle one)